

SOUTHBOROUGH TOWN COUNCIL

Town Clerk

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c/o Tunbridge Wells Town Hall
Mount Pleasant Road
Royal Tunbridge Wells
Kent
TN1 1RS

19 February 2021

Dear Councillor

A virtual meeting of Southborough Town Council will be held on **Thursday 25 February 2021 at 7.00 p.m.** at which your attendance is required. Joining details including passwords for internet or telephone access will be emailed separately to All Councillors.

As permitted by the Local Authorities (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 No.392 this meeting will be conducted “online”.

Any members of the public who also wish to attend on this basis and speak in the Public Open Session please contact the Clerk 24 hours prior to the meeting.

<https://us02web.zoom.us/j/84206696748?pwd=NzNwMzc1cmhFdGJYcW1vWUtuUUtLZz09>

Meeting ID: 842 0669 6748

Passcode: 752157

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AGENDA

1. APOLOGIES AND REASON FOR ABSENCE

2. DISCLOSABLE PECUNIARY AND OTHER SIGNIFICANT INTERESTS

Members who have a Disclosable Pecuniary or Other Significant Interest within the meaning of the Kent Code of Conduct 2012 in any matter appearing on the agenda, are invited to declare that interest at this stage and sign the register accordingly.

3. PUBLIC OPEN SESSION

Standing Order 3(d). Members of the public may speak under this item as long as 24 hours' notice of their wish to do so has been given the Town Clerk, and that the subject is relevant to this Committee. No speech may be for longer than five minutes except by resolution of the Committee or Council.

4. MINUTES

The minutes of the Full Council meeting held on the 28 January 2021 and the EO Full Council Meeting held on 8 February 2021 need to be agreed and signed as a correct record.

5. COMMITTEE PROCEEDINGS

To approve the proceedings of the following committees: -

Planning and Transportation	01 February 2021
Open Spaces and Environment	09 February 2021
Finance and General Purposes	18 February 2021

6. TOWN MAYOR'S ENGAGEMENTS

The Chairman will verbally update Members on his recent engagements.

7. SOUTHBOROUGH HUB NAMING

Members to discuss and agree the previously supplied shortlisted names for the Hub building as a whole and the names for the community rooms within. Councillor Kinghorn will update Members with the various meaning behind the names selected for determination.

8. ANNUAL TOWN COUNCIL MEETING

Members to discuss and decide when to arrange for the Annual Town Council meeting whereby the New Chairman and Deputy Chairman and Membership of Committees is decided. This should normally held towards the end of May.

9. SOUTHBOROUGH COMMUNITY HUB UPDATE

Councillor Blackwell to give a verbal update on the Southborough Community Hub.

10. CONFIDENTIAL ITEMS

It is proposed that during the consideration of the following items the public and press shall be temporarily excluded (Standing Order 3 (c)): -


“Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public’s exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public’s exclusion.”

These items are considered confidential for the following reason(s)
Information relating to the financial and personnel affairs of the Council.

- a) **Confidential Council and Committee Proceedings** - To approve the following confidential minutes: -

Full Council Meeting	28 January & 08 February 2021
Open Spaces and Environment	09 February 2021
Finance and General Purposes	18 February 2021

- b) **Southborough Community Hub Confidential Matters** – Members to discuss the ongoing hub operations and future requirements.
- c) **Southborough Hub Finances** - Members to discuss the ongoing financial details and implications surrounding the Hub Project. Members to see the previously supplied further correspondence from RSM UK Tax and Accounting Ltd and from Councillor Blackwell to the Hub Board.


Tracy Kelly
Town Clerk
19 February 2021